



PAYROLL ADMINISTRATION

Real-time, web-based services. available anytime, anywhere.



ACCRUAL TRACKING



EMPLOYEE
SELF-SERVICE



TAX FILINGS



SECURE WEB-BASED
SOFTWARE



TRACK CRITICAL
EMPLOYEE DATA



SECURITY

Want to learn more? Have any questions? Email us at payroll@sjhl.com.

Hutchinson Office
200 N Main St
620.662.3358

McPherson Office
123 S Main St
620.241.1826

Wichita Office
220 W Douglas Ave Ste. 300
316.265.5600

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ACCRUAL TRACKING:

let us handle the headache of tracking time-off balances:

- vacation
- sick leave
- other paid-time-off



EMPLOYEE SELF-SERVICE:

employees have access to their personal information:

- deductions
- direct deposits
- pay history
- W-2's



TAX FILINGS:

all filings are automatically processed:

- payroll
- quarterly and year-end
- W-2's



SECURE WEB-BASED SOFTWARE:

upgrades and maintenance are all automatically handled, ensuring you are always using the latest version.



TRACK CRITICAL EMPLOYEE DATA:

keep all pertinent information in one convenient place:

- education history
- dependents
- emergency contacts
- union affiliations and more



SECURITY:

rest easy knowing your employees' information is secure:

- triple DES encryption
- multiple security levels
- internal consistency checks

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